



If you are on a low income and have children at school you may be entitled to financial support.

This booklet covers some of the financial supports available and how to apply for them.

SUPPORT FOR FAMILIES

PRIMARY SCHOOL

BEST START GRANT

WHAT

The **Best Start Grant School Age Payment** is £250 for each child to help with the costs of children starting school. It is up to you what you spend it on, and you don't need to show receipts.

WHEN

If you are responsible for a child born between:

Child's Date of Birth

Between 1 March 2015
and 29 February 2016

When to Apply

Between 1 June 2020
and 28 February 2021

You cannot apply outwith these dates

WHO

You can claim this payment if you are responsible for a school age child (see above) and you or your partner are entitled to:

- Universal Credit
- Child Tax Credit or Working Tax Credit
- Income Support
- Income-Based Job Seekers Allowance
- Income-Related Employment and Support Allowance
- Housing Benefit
- Pension Credit

Apply online or download a claim form at www.mygov.scot or call **0800 182 2222** to apply by phone or request a form.

You can apply anytime within the **9 month application window**.

If you have become responsible for a child, for instance as a kinship carer, you might qualify for a payment even if a payment has already been made to someone else – as long as you were not that person's partner when they received the grant and the child is not living with that person.



FREE SCHOOL MEALS

WHAT

Primary schools provide Fuel Zone 123 Choices menu, a menu designed in consultation with pupils, parents and teachers. The current cost of a primary school meal is £1.90 per day. If you qualify for free school meals you can save approx. £370 per year.

WHEN

All school children in Primary 1 to 3 are entitled to a free school meal so you don't need to apply.

From Primary 4 you must apply for Free School Meals.

Apply online at the school grants section: www.glasgow.gov.uk/article/17519/Grants-and-Allowances Before you start you will be asked to create a mygov.scot account (if you don't already have one) for which you need an email address

Or pick up a form from your school

WHO

You can claim if you are in receipt of any one of the following:

- Income Support
- Income-Based Job Seekers Allowance
- Income-Related Employment and Support Allowance
- Both Working Tax Credit and Child Tax Credit with a household income of £7,330 or less
- Child Tax Credit only with an annual income of less than £16,105
- Universal Credit with a monthly earned income of not more than £610
- Asylum Seekers – A copy of your ARC Card or BAIL201 Letter

SCHOOL CLOTHING GRANT

WHAT

The School Clothing Grant is an annual payment of £110 towards the cost of essential school clothing.

WHEN

From when your child starts school or if your circumstances change to any of the qualifying criteria.

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WHO

You can claim if you are in receipt of any one of the following:

- Any amount of Housing Benefit or Council Tax Reduction
OR
- Income Support
- Income-Based Job Seekers Allowance
- Income-Related Employment and Support Allowance
- Child Tax Credit only with an annual income of less than £16,105
- Both Working Tax Credit and Child Tax Credit with an annual income of less than £15,050
- Universal Credit with a monthly income not more than £610
- Support under Part VI of the immigration and asylum act 1999

SECONDARY SCHOOL

FREE SCHOOL MEALS

WHAT

Secondary school pupils through Fuel Zone choices have access to Fuel Zones, cafes and external food huts. The current cost of a secondary school meal is £1.90 per day. If you qualify for free school meals you can save approx. £370 per year.

WHEN

From S1 onward you must apply for Free School Meals.

WHO

You can claim if you are in receipt of any one of the following:

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- Income-Related Employment and Support Allowance
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STAYING ON AT SCHOOL

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EDUCATION MAINTENANCE ALLOWANCE

WHAT

An Education Maintenance Allowance (EMA) is a weekly allowance of £30 paid to the young person during the school year. (During Term Time)

It is paid on a two weekly basis.

WHEN

An EMA provides financial support for 16-19 year olds who stay on at school. You should apply as soon as you become eligible as payment may not be backdated.

WHO

A young person aged 16-19 who attends a Glasgow School for a minimum of 21 hours per week.

The young person qualifies if your annual household income is:

| Household Income | No of dependent Children in Household |
|------------------|---------------------------------------|
| £0 - £24,421 | 1 |
| £0 - £26,884 | 2+ |

Dependent children are those up to the age of 16 and those over the age of 16 and up to the age of 25 if they are in full time further or higher education.

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YOUNG CARER GRANT

WHAT

The Young Carer Grant is a yearly payment of £305.10 for young carers in Scotland. How the grant is spent is up to you, there is no need to provide receipts.

WHEN

To be able to get a Young Carer Grant, you must:

- Be 16, 17 or 18 years old
- Have been caring for 1,2 or 3 people for an average of 16 hours per week for at least the last 3 months

If you care for more than one person, you can combine the hours of the people you care for to average 16 hours per week.

WHO

You can get a Young Carer Grant if all of these apply

- You're 16, 17 or 18 years old
- You've been caring for one or more people for around 16 hours per week for the last 3 months
- The person or people you care for get certain benefits
- you're not being paid to care for someone you will use in your application as part of your job
- you're not helping care for the people you apply for as a volunteer, for example as part of a care group or charity
- you're not already getting Carer's Allowance from the Department for Work and Pensions

Apply online or download a claim form at www.mygov.scot or call **0800 182 2222** to apply by phone or request a form.

STATE BENEFITS/ALLOWANCES

WHAT

If the young person stays on at school you may still be able to receive **Child Benefit** and a **Child Element top-up** to either your **Child Tax Credit** or **Universal Credit** even if they have reached the age of 16.

This can be as much as **£20.70** per week for Child Benefit and **£63.94 per week** for Child Tax Credit or Universal Credit

WHEN

These entitlements can continue from when the young person turns 16 until the September following their 19th birthday providing the course they are doing is non-advanced (Studying Highers or less) and it is considered to be a full time course (at least 12 hours per week)

WHO

Child Benefit and the Child element top-up to either Child Tax Credit or Universal Credit normally stops on the 31 August following your young person's 16th birthday.

Providing you continue to meet the qualifying conditions for Child Benefit, Child Tax Credits or Universal Credit and your young person is on a course of non-advanced study (Studying Highers or less) and it is considered to be a full time course (at least 12 hours per week)

You must tell Her Majesty's Revenue and Customs (HMRC) for Child Benefit and Child Tax Credit or your work coach at the Department for Work and Pensions (DWP) for Universal Credit.

Child Benefit

Online

www.gov.uk/report-changes-child-benefit
or phone 0300 200 3100

Child Tax Credit

Online

www.gov.uk/changes-affect-tax-credits
or phone 0345 300 3900

Universal Credit

*Notify your work coach through
your online Journal*

| | BEST START GRANT | FREE SCHOOL MEALS | SCHOOL CLOTHING GRANT | EMA |
|---|------------------|-------------------------|-----------------------|--------------|
| WHAT YOU GET | £250 payment | Saving £370.50 per year | £110 payment | £30 per week |
| WHEN YOU CAN GET IT | | | | |
| PRIMARY SCHOOL | ✓ | ✓ | ✓ | |
| SECONDARY SCHOOL | | ✓ | ✓ | |
| STAYING ON | | ✓ | ✓ | ✓ |
| QUALIFYING CRITERIA | | | | |
| Income Support | ✓ | ✓✓ | ✓✓ | |
| Income Based Job Seekers Allowance | ✓ | ✓✓ | ✓✓ | |
| Income Related Employment Support Allowance | ✓ | ✓✓ | ✓✓ | |
| Housing Benefit | ✓ | | ✓✓ | |
| Council Tax Reduction | | | ✓✓ | |
| Pension Credit | ✓ | | | |
| Child Tax Credit or Working Tax Credit | ✓ | | | |
| Both Working Tax Credit and Child Tax Credit with a household income of £7,300 or less | | ✓✓ | | |
| Child Tax Credit only with an annual income of less than £16,105 | | ✓✓ | ✓✓ | |
| Both Working Tax Credit and Child Tax Credit with a household income of £15,050 or less | | | ✓✓ | |
| Universal Credit | ✓ | | | |

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|---|--|---|---|---|---|---|---|
| Universal Credit with a monthly earned income not more than £610 | | | | ✓ ✓ ✓ | ✓ ✓ | | |
| Asylum Seekers – A copy of your ARC Card or BAIL201 Letter | | | | ✓ ✓ ✓ | ✓ ✓ | | |
| Support under Part VI of the immigration and asylum act 1999 | | | | ✓ ✓ ✓ | ✓ ✓ | | |
| A young person aged 16-19 who attends a Glasgow School for a minimum of 21 guided learning hours per week. | | | | | | | ✓ |
| The young person qualifies if your household income is £24,421 or less (£26,884 if you have another child under 16 or under 25 in education). | | | | | | | ✓ |
| The young person is willing to participate in and approved learning agreement at school. | | | | | | | ✓ |
| HOW TO GET IT | | | | | | | |
| | Apply online or download a claim form at www.mygov.scot or phone 0800 182 2222 to apply by phone or request a form. | Apply online at the school grants section: www.glasgow.gov.uk/article/17519/Grants-and-Allowances | Apply online at the school grants section: www.glasgow.gov.uk/article/17519/Grants-and-Allowances | Apply online at the school grants section: www.glasgow.gov.uk/article/17519/Grants-and-Allowances | Apply online at the school grants section: www.glasgow.gov.uk/article/17519/Grants-and-Allowances | Apply online at the school grants section: www.glasgow.gov.uk/article/17519/Grants-and-Allowances | Apply online at the school grants section: www.glasgow.gov.uk/article/17519/Grants-and-Allowances |

NOT SURE



JUST ASK

For details on how to receive **Free Advice** on anything you have read in this booklet please see overleaf



WHO CAN HELP?

Many families don't get all the financial assistance and benefits they are entitled to. This may be because they are unaware of their entitlement, the rules are complex or because they have been wrongly refused.

If you are on a low income you may be able to get some help even if you haven't claimed before or if you think you won't qualify.

If a member of your family has a disability or long term health condition, or is an unpaid carer for someone, you may be able to get some extra help –

for example parents of disabled children can get disability benefits without taking into account their income.

If you have a low income or are affected by or have a child or young person affected by disability or ill health or feel you would like some additional information regarding your financial situation it may be worth speaking to the Financial Inclusion Support Officer (FISO).

The FISO is provided in partnership with the advice service GEMAP and can be reached as follows:

Financial Inclusion Support Officer

Sharon Graham

Phone GEMAP 0141 773 5850

(open 09:00 – 17:00 Mon-Fri)

Email

GlasgowSchools@gemap.co.uk

The Financial Inclusion Support Officer is currently supporting the following Schools:

Primary Schools

Elmvale Primary School
712 Hawthorn Street
Glasgow, G22 6ED

Saracen Primary
Keppoch Campus, 65
Stonyhurst Street,
Glasgow, G22 5AX

St Theresa's Primary
Keppoch Campus, 65
Stonyhurst Street,
Glasgow, G22 5AX

Secondary Schools

Bellahouston Academy
30 Gower Terrace,
Glasgow, G41 5QE

Castlemilk High
223 Castlemilk Drive,
Glasgow, G45 9JY
John Paul Academy
2 Arrochar Street,
G23 5LY

Knightswood Secondary
60 Knightswood Road,
Glasgow, G13 2XD

Lochend Community High
20 Cairnbrook Road,
Glasgow, G34 0NZ

Rosshall Academy
131 Crookston Road,
Glasgow, G52 3PD

Springburn Academy
151 Edgefauld Road,
Glasgow, G21 4JL

St Mungo's Academy
235 Crownpoint Road
Glasgow, G40 4RA

St Paul's High
36 Damshot Road,
Glasgow G53 5HW

St Roch's Secondary
25 Rhymer Street,
Glasgow, G21 2NR



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